

MEETING OF THE COMMISSION
ISLE OF PALMS WATER & SEWER COMMISSION
JUNE 12, 2024

In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, June 5, 2024, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, June 12, 2024, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Jay Leigh, Vice Chairman Bob Hooper (via phone), Secretary Donald Smith, Commissioner Curtis Helfrich, PE, Commissioner Jeff Forslund, General Manager Chris Jordan, Operations Manager Shorty Meade, Special Projects Administrator Bill Jenkins, Comptroller Helena Stickles, CPA, Engineer Mark Yodice, and Attorney Jennifer Blumenthal.

Chairman Leigh called the meeting to order at 8:15 a.m.

Secretary Smith made a motion to approve the minutes of the May 15, 2024, regular meeting as presented. Commissioner Forslund seconded the motion. The motion passed unanimously.

Commissioner Helfrich made a motion to approve the minutes of the May 15, 2024, Finance Committee meeting as presented. Commissioner Forslund seconded the motion. The motion passed unanimously.

Chairman Leigh read the Chairman's Statement, as a citizen was present.

Mr. Stuart Bascom, of 16 Intracoastal Court, came before the Commission to speak about the "disarray" and debris he observes on the grounds of the new plant. He shared some feedback that he has received from neighbors regarding the area. He hopes that the Commission will consider landscaping in the future and possibly placing a tarp along the fence until the construction is complete.

Special Projects Administrator Jenkins began the Manager's Report. He stated that the Wild Dunes Pump Station received a partial Permit to Operate from DHEC on May 23, 2024. The plant has been placed into operation and is being fed sludge. DHEC also awarded a partial Permit to Operate for the Forest Trails plant on May 23. Seeding began on May 29. There have been a few issues, but everything seems to be working well now.

A bid opening for the R/O Concentrate Line project was held on May 28. Staff and Engineer Yodice recommend the contract be awarded to Triad Engineering, Inc., who submitted the lowest bid of \$1,100,870.00.

The City has completed its stormwater project at 41st Avenue and Waterway Boulevard. The pipe needed for the Forest Trails proposed outfall in the headwall was installed.

Staff sent a bid packet to the Rural Infrastructure Authority (RIA) for review and comment on the Forest Trails Effluent Discharge project. The RIA replied that everything appeared in good order. The project will be put out to bid on June 17, 2024, with a bid opening on August 6, 2024. Engineer Yodice said that he expects bids to come in higher than anticipated. In addition to advertising the project, they reached out to 27 different contractors, but only 12 picked up bid packets.

Thomas & Hutton has returned plans for the Sewer Basin N project showing the route and proposed depth of the collection system.

The Dewees Island water main was cleaned and pigged. No further testing has been done on that line. Special Projects Administrator Jenkins said that he is trying to get Dewees Island to complete the testing so that the project can be closed out.

The Lead Service Line Inventory is as complete as staff can make it, and it is being sent to TruePani for completion. The Consumer Confidence Report is also complete and will be posted on the Commission's website at the end of June.

Special Projects Administrator Jenkins said that there has been much email correspondence between the water tank maintenance group and the group that is conducting the structural analysis on the tower to determine what needs to be done before more antennae can be placed.

Comptroller Stickles delivered the Financial Report. She reported that the balance of the bond account is \$9,343.04 as of May 31, 2024, after a transfer of \$325,000.00 on May 16. Three checks totaling \$379,148.00 were written last month.

The Commission earned \$19,397.00 in interest income at a rate of 5.35% last month.

Budgeted revenues were \$55,791.00 over budget, and expenses were \$61,399.00 under budget, resulting in a positive net revenue of \$117,190.00 for May 2024. Higher net revenues posted in May 2024 than in May 2023 by approximately \$8,000.00.

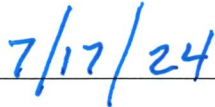
There was no Correspondence.

Commission Helfrich made a motion to accept the recommendation of the Finance Committee for an 8% rate increase for FY25 based on the presentation from Confluence Consulting. Commissioner Forslund seconded the motion. The motion passed unanimously.

Secretary Smith made a motion to accept the recommendation from staff to award the bid in the amount of \$1,100,870.00 to Triad Engineering, Inc. for the R/O Concentrate Line Extension project. Commissioner Forslund seconded the motion. The motion passed unanimously.

Vice Chairman Hooper made a motion to adjourn. Secretary Smith seconded the motion. The meeting was adjourned at 8:37 a.m.


Jay D. Leigh, Chairman


Date