

MEETING OF THE COMMISSION  
ISLE OF PALMS WATER & SEWER COMMISSION  
JULY 17, 2024

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In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, July 10, 2024, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, July 17, 2024, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Jay Leigh (via phone), Vice Chairman Bob Hooper, Secretary Donald Smith, Commissioner Curtis Helfrich, PE, Commissioner Jeff Forslund, General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Comptroller Helena Stickles, CPA, Engineer Mark Yodice, and Attorney Jennifer Blumenthal. Operations Manager Shorty Meade was absent.

Vice Chairman Hooper called the meeting to order at 8:00 a.m.

Secretary Smith made a motion to approve the minutes of the June 12, 2024, regular meeting as presented. Commissioner Forslund seconded the motion. The motion passed unanimously.

Commissioner Helfrich made a motion to approve the Finance Committee meeting minutes of June 12, 2024, as presented. Commissioner Forslund seconded the motion. The motion passed unanimously.

As there were no citizens present, Vice Chairman Hooper dispensed with the reading of the Chairman's Statement.

Addressing the citizen's complaint lodged at the last meeting, Vice Chairman Hooper stated that efforts are being made to make the construction mess less obvious.

Special Projects Administrator Jenkins began the Manager's Report. He said that there is a Partial Permit to Operate for the Wild Dunes Pump Station. The contractor is working on the punch list. The station is operating accordingly as it was designed.

The new plant has been seeded and is currently running. Treatment is still ongoing at the Wild Dunes plant while the existing membranes are being removed and replaced. The contractor believes that he will be finished by mid to late August. Secretary Smith reported that he has received numerous complaints about the odor at Wild Dunes. General Manager Jordan said that the heavy flows from the 4<sup>th</sup> of July weekend likely contributed to the smell.

The Notice to Proceed for the R/O Concentrate Line will be issued on August 1. Work will commence ten to fifteen days after it is issued.

The Rural Infrastructure Authority (RIA) has completed its review of the bid packet for the Effluent Line project. Bid opening will be on August 14.

Staff is reviewing plans sent by Thomas & Hutton for Sewer Basin N. Another set of plans will be ready for review in several weeks prior to bidding. The funds for this project must be expended by

July 1, 2026. General Manager Jordan said that he would not be surprised if there is an extension of that time, but the Commission's project is ahead of schedule.

Deweese Island has yet to complete the water main.

Staff has completed their portion of the lead service line inventory, which has been sent to TruePani to be finalized. The Water & Sewer Commission's lines contain no lead.

AT&T and Verizon are still examining the tower for antennae placement.

General Manager Jordan reported that operations are running smoothly.

There was no Correspondence.

Comptroller Stickles delivered the Financial Report. She said that the balance in the bond revenue account as of June 30, 2024, is \$4,130.37, after a transfer of \$300,000.00 on June 13, 2024. Five checks totaling \$305,212.67 were written in June.

On June 3, a check was received from AT&T in the amount of \$28,930.00 for tower rental.

Comptroller Stickles reported that she is still working on depreciation adjustments for the year and awaiting some bond entries, but the balance sheet for FY24 is otherwise complete. The Commission earned \$18,504.00 in interest at a rate of 5.52%.

She reviewed changes to the balance sheet since the previous meeting.

In June, budget revenues were \$251,194.00 over budget. Expenses were \$117,180.00 over budget, resulting in a positive net revenue of \$134,014.00. June 2024 net revenues are higher than those of June 2023.

Year-to-date revenue is overperforming from last year by approximately \$84,000.00. When depreciation is adjusted, 2024 outperformed 2023 by over \$400,000.00.

Secretary Smith made a motion to go into Executive Session to receive legal advice related to the Charleston Water System Wholesale Water Supply contract pursuant to Section 30-4-70(a)(2) of SC FOIA. Commissioner Helfrich seconded the motion. The motion passed unanimously.

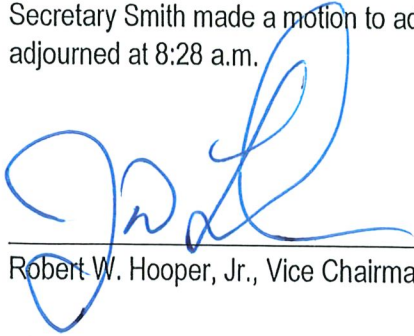
The Commission went into Executive Session at 8:19 a.m.

The Commission returned from Executive Session at 8:26 a.m.

Secretary Smith made a motion to approve the amended and restated Wholesale Water Supply Treatment and Transmission Services Contract with the Charleston Water System for a new purchased capacity contract in substantially the form presented to the Commission, with such changes as the General Manager may approve upon the advice of counsel, and to authorize the General Manager to execute and deliver the Water Supply Contract in the name of the Commission. Commissioner Helfrich seconded the motion. The motion passed unanimously.

A ribbon cutting ceremony for the new plant will be planned.

Secretary Smith made a motion to adjourn. Chairman Leigh seconded the motion. The meeting was adjourned at 8:28 a.m.



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Robert W. Hooper, Jr., Vice Chairman

9-11-24

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Date