

MEETING OF THE COMMISSION
ISLE OF PALMS WATER & SEWER COMMISSION
APRIL 16, 2025

In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, April 9, 2025, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, April 16, 2025, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Bob Hooper, Vice Chairman Jeff Forslund, Secretary Donald Smith, Commissioner Curtis Helfrich, PE (via phone), Commissioner Jay Leigh (via phone), General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Comptroller Helena Stickles, CPA, Engineer Mark Yodice, and Attorney Jennifer Blumenthal. Operations Manager Shorty Meade was absent.

Chairman Hooper called the meeting to order at 8:00 a.m.

As there were no corrections offered to the minutes of the regular meeting of March 19, 2025, the minutes were approved as presented.

As there were no citizens present, Chairman Hooper dispensed with the reading of the Chairman's Statement.

Special Projects Administrator Jenkins began the Manager's Report. He said that the IOPWSC has received the final Permit to Operate for the Forest Trails/Wild Dunes Plant. Ruby-Collins, Inc. is still working to complete the punch list items.

Staff is still working on the closeout for the R/O Concentrate Line Extension. The reimbursement check for the project has been received.

Eadie's Construction has completed the installation of the outfall line of the Forest Trails Effluent Discharge upgrade and performed the necessary testing. Staff is awaiting the as-builts so that the IOPWSC can apply for final permitting. Cleanup of the area is in progress.

Bids for the Sewer Basin N project are scheduled to be opened at 2:00 p.m. on May 6, 2025. There are currently six interested bidders. Engineer Yodice added that notifications for the project were sent to 25 contractors and posted on several sites.

Webb-Harrell should be completed with the work at the Wild Dunes Wastewater Plant site. All structures are down, and the foundations have been disassembled. Webb-Harrell will level out the area and lay dirt. Staff has requested proposals for a landscaping plan for the area to add to the FY26 budget.

Special Projects Administrator Jenkins thanked the Commission for its donation to his brother's church upon the event of his passing.

Comptroller Stickles delivered the Financial Report. She reported that the balance of the bond series checking account is \$228.90, after two checks totaling \$708,405.06 were written in March. The check paid to Ruby-Collins, Inc. in the amount of \$675,087.63 was the final payment for the project. The project came in approximately \$30,000.00 under budget.

There was a brief discussion about the status of expected grant reimbursements for recently completed projects.

Revenues for March 2025 were \$136,737.00 under budget, and expenses were \$124,869.00 under budget, resulting in a negative net revenue of \$11,867.00, which was anticipated. Comptroller Stickles pointed out that March 2024 had lower revenues. Year-to-date revenues are still performing better than last year by \$107,000.00.

There was no Correspondence.

Under Old Business, General Manager Jordan reported that staff discussed public notification of the project in Sewer Basin N. Property owners adjacent to the project will be notified, and staff will work with the City on road closures. No additional publication efforts will be added.

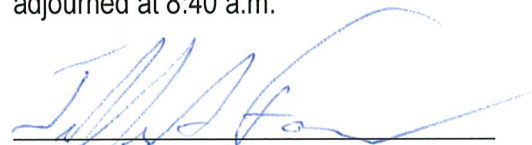
Under New Business, Chairman Hooper stated that a grand opening of the new plant will be held in October 2025 when the weather is cooler. Plans will be revisited in August.

Secretary Smith made a motion to go into Executive Session in accordance with SC Section 30-4-70(a)(2) to discuss negotiations incident to a proposed contractual arrangement for the lease of land. Vice Chairman Forslund seconded the motion. The motion passed unanimously.

The Commission went into Executive Session at 8:22 a.m.

The Commission returned from Executive Session at 8:40 a.m. Chairman Hooper state that no action was taken and no decisions were made.

Secretary Smith made a motion to adjourn. Vice Chairman Forslund seconded the motion. The meeting was adjourned at 8:40 a.m.



Robert W. Hooper, Jr., Chairman

5/21/2025

Date

Jeffery A Forslund