

MEETING OF THE COMMISSION
ISLE OF PALMS WATER & SEWER COMMISSION
JUNE 18, 2025

In accordance with the Freedom of Information Act, the Agenda was posted on Wednesday, June 11, 2025, at City Hall, the Commission Office, and provided to *The Post and Courier*. The meeting was held on Wednesday, June 18, 2025, at the Commission Office, 1300 Palm Boulevard on the Isle of Palms, SC.

Attending were Chairman Bob Hooper, Vice Chairman Jeff Forslund, Secretary Donald Smith, Commissioner Curtis Helfrich, PE (via phone), General Manager Chris Jordan, Special Projects Administrator Bill Jenkins, Operations Manager Shorty Meade, Engineer Mark Yodice, and Attorney Jennifer Blumenthal. Commissioner Jay Leigh, and Comptroller Helena Stickles were absent.

Chairman Hooper called the meeting to order at 8:22 a.m.

As there were no corrections offered to the minutes of the regular or Finance Committee meeting of May 21, 2025, the minutes were approved as presented.

As there were no citizens present, Chairman Hooper dispensed with the reading of the Chairman's Statement.

Special Projects Administrator Jenkins began the Manager's Report. He said that Ruby-Collins, Inc. is still addressing several SCADA issues at the Forest Trail Plant. Staff continue to await the final reimbursement from the FEMA grant.

Eadie's Construction has completed all work associated with the Forest Trails Effluent Discharge upgrade. The project is now in operation.

Thomas & Hutton sent a letter to Triad Engineering & Construction accepting its bid withdrawal from the Sewer Basin N project.

Staff asked Thomas & Hutton to begin the design work for the Duneridge Lane Water Main Replacement project slated for FY26.

Seventy attendees from the WEASC Lowcountry District recently toured the new plant. All were impressed with the plant's processes and appearance.

AT&T emailed the Commission requesting consideration of a "drop and swap" on the elevated tank so that it could install more equipment on a new tank. Special Projects Administrator Jenkins said that he does not believe the Commission is interested in such an offer.

General Manager Jordan delivered the Financial Report in Comptroller Stickles' absence. He reported that the Commission earned \$10,873.00 in interest at a rate of 4.49% last month. The balance of the bond series checking account is \$247.15 as of 5/31/2025. Five thousand dollars (\$5,000.00) was transferred into the account, and one check totaling \$4,907.50 was paid in May to Thomas & Hutton. The account will be closed when the project is concluded.


Revenues for May 2025 were \$94,812.00 over budget, and expenses were approximately \$5,000.00 over budget, resulting in a positive net revenue of \$89,853.00. There were higher revenues in May 2025. The Commission is outperforming year-to-date revenues over last year by \$200,000.00.

Under Old Business, General Manager Jordan said that he is working with Thomas & Hutton and RIA to adjust the scope of the Sewer Basin N project and speak with the contractors for more information about their bids. They will bring their findings to the July Commission meeting.

Under New Business, General Manager Jordan reported that he will attend a kickoff meeting on June 26, 2025, with the City of IOP and Thorn Run Partners, the federal lobbyist. He will share the outcome of this meeting with the Commissioners in July.

Vice Chairman Forslund made a motion to accept the Finance Committee's recommendation to increase the water and sewer rates in FY26 as proposed by Frank Davis of Confluence Consulting. Secretary Smith seconded the motion. The motion passed unanimously.

Secretary Smith made a motion to adjourn. Vice Chairman Forslund seconded the motion. The meeting was adjourned at 8:34 a.m.



Robert W. Hooper, Jr., Chairman

Date